



Kothari Group
Empower Imagine Deliver



GILLANDERS ARBUTHNOT & CO. LTD.

Registered Office: C-4 Gillander House, Netaji Subhas Road, Kolkata – 700001
CIN: L51909WB1935PLC008194 Website: www.gillandersarbuthnot.com
Telephone No. 033-2230-2331(6 Lines) Fax No. 033-2230-4185
E-mail: secretarial@gillandersarbuthnot.com

NOTICE

NOTICE is hereby given that the 80th Annual General Meeting (AGM) of the shareholders of the Company is scheduled to be held on **Thursday, the 14th day of August 2014, at 11-30 A.M. at Williamson Magor Hall of the Bengal Chamber of Commerce and Industry, (1st Floor), Royal Exchange, 6 Netaji Subhas Road, Kolkata – 700001.**

The Notice of AGM, Annual Report and Attendance Slip have been sent in electronic mode to members, whose e-mail IDs are registered with the Company or the Depository Participant(s) unless the members have registered their request for the hard copy of the same. Physical copy of the Notice of AGM, Annual Report and Attendance Slip has been sent to those members, who have not registered their e-mail IDs with the Company or Depository Participant(s).

The copy of the Annual Report for the year ended 31st March, 2014 and the Notice of AGM are also available on the Company's website www.gillandersarbuthnot.com. Members who have not received the Annual Report may download it from the Company's website or may request for a copy of the same by writing to the Company Secretary at the above mentioned e-mail ID or Registered Office of the Company. The documents pertaining to the item of business to be transacted in the said AGM are open for inspection at the Registered Office of the Company on all working days, except Saturdays, between 10.00 A.M. to 1.00 P.M. till 13th August, 2014, and will also be available for inspection at the meeting.

The Company is pleased to provide to its Members with the facility to exercise their right to vote by electronic means and the following information relates to voting through electronic means:

1	Statement on business to be transacted by electronic voting.	Businesses set out in the Notice dated 26th May, 2014 may be transacted by electronic voting.
2	Date of completion of Sending Notice of AGM	21st July, 2014
3	Date and time of Commencement of e-voting	8th August, 2014 (Friday) from 10.00 a.m.
4	Date and time of ending of e-voting	10th August, 2014 (Sunday) at 5.00 p.m.
5	The e-voting shall not be allowed beyond the said date and time. Once the vote on a resolution is cast by a member, such member will not be allowed to change it subsequently.	
6	Website details of the Company/ Agency, where the Notice of AGM/ Annual Report is displayed	Company – www.gillandersarbuthnot.com CDSL – www.cdslindia.com
7	Contact details of the person responsible to address the grievances connected with the electronic voting	Contact Person: Mr. Argha Majumder Telephone Nos: 18002005533 (Toll Free) / 033-32974880 / 022 2272 3333 E-mail ID - helpdesk.evoting@cdslindia.com .

The voting rights shall be as per the number of Ordinary (equity) shares held by the Member(s) as on 4th July, 2014 (cut off date). Members are eligible to cast vote electronically only if they are holding shares as on that date. The procedure for e-voting are available in the Notice of the AGM, in the email sent to the members by CDSL as well as on the website of CDSL. CS Deepak Kumar Khaitan, Practicing Company Secretary, Kolkata has been appointed as Scrutinizer for conducting the voting process in a fair and transparent manner.

NOTICE is also hereby given under Section 91 of the Companies Act, 2013 that the Register of Member and Share Transfer Books of the Company will be remained closed from 7th August, 2014 to 14th August, 2014 (both days inclusive).

By order of the Board
For Gillanders Arbuthnot and Company Limited
Dhananjay Karmakar
Company Secretary & Compliance Officer

Kolkata
31st July 2014